

Dear Ministry Partner,

Thank you for taking the first steps in serving alongside *Child Evangelism Fellowship* in reaching children with the Gospel through *Good News Club*.

Step 1: Complete an Online Background Check:

- Go to our website, www.cefwesternpiedmont.com, and click on the "New Volunteer" tab.
- Read documents provided in steps 1 & 2.
- Watch video in step 3.
- Before completing the on-line background check in Step 4 you will need to gather the following information. You will have 40 minutes to complete the background check form.

Information you will need to complete the online background check:

1. Your current street address and any previous street addresses **within the past 5 years.**
2. Social security number
3. Driver's license number
4. Reference contact information. You will need to provide an address and phone numbers for each reference. The 4 references requested are: your pastor, previous employer **OR** another personal that is not a relative, and 2 more personal that are not relatives.

Step 2: Register for and Attend a Child Protection Workshop

- Go to our website, www.cefwesternpiedmont.com, and click on the "Calendar" tab. Click on the CPP session you would like to attend and it will take you to a registration page for that workshop.
- Bring a valid photo ID with you to the CPP workshop for identity verification.
- Your picture will be taken at the workshop for your ID badge to be worn at club.

We are blessed by your willingness to be a vital part of this ministry. Should you have any questions or concerns, please contact our office staff at 704-871-2424.